

# CITY OF PLAINFIELD

Department of Public Works & Urban Development

Division of Inspections  
515 Watchung Avenue  
Plainfield, NJ 07060

908-753-3386  
908-226-2580 Fax

## APPLICATION FOR FORECLOSURE/SHORT SALE EXEMPTION CERTIFICATE OF COMPLIANCE PROGRAM

Pursuant to 6:5-12A of the Municipal Code an owner/applicant may apply for a foreclosure/short sale exemption from the Certificate of Compliance Program under the following guidelines:

- (A) When a building, structure or premises has been foreclosed upon or foreclosure is eminent or complete, and the bank has entered into an agreement with the purchaser to sell, transfer or convey the property through a short sale, and the building, structure or premises is not accessible for certificate of compliance inspection, or repair of any violations, an exemption for closing purposes shall be allowed under the following conditions:
- (i) The purchaser shall demonstrate through proper documentation that the property is being purchased as a short sale or foreclosure is imminent.
  - (ii) Affidavits shall be furnished by the purchaser indicating that each is aware that the building, structure or premises may not be occupied until a Certificate of Compliance/Occupancy has been issued by the Division of Inspections.
  - (iii) After the closing, and the building, structure or premises, have been transferred, the purchaser will be subject to the rules and regulation of a certificate of compliance sale.
  - (iv) The Director of the Division of Inspections or the Director's designee shall make the final determination as to the disposition of the transaction.

If you are applying for an exemption under the above guidelines, please complete the following application:

Date of Application: \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_  
Address of Property: \_\_\_\_\_ Flood Zone: (Y/N) \_\_\_\_\_  
Legal Occupancy: \_\_\_\_\_ New Construction or Renovation (Y/N) \_\_\_\_\_  
Owner of Property: \_\_\_\_\_  
Address of Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Permits issued-Building, Electrical, Elevator, Mechanical, Plumbing: \_\_\_\_\_  
Buyer of Property: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address of Buyer: \_\_\_\_\_  
Property located in Historic District (Y/N) \_\_\_\_\_ Name Historic District: \_\_\_\_\_  
Signature of Applicant: \_\_\_\_\_

(Office use only)

Fee Paid \$ \_\_\_\_\_ Receipt Number: \_\_\_\_\_ Check Number: \_\_\_\_\_

Certificate Number: \_\_\_\_\_