

# Agenda

## City of Plainfield CITY COUNCIL AGENDA FIXING SESSION

December 17, 2012

7:30 P.M.

City Hall Library – 515 Watchung Avenue

(908) 753-3222

### MUNICIPAL COUNCIL MEMBERS

**PRESIDENT**

**AND**

**COUNCILMAN THIRD WARD**

*Honorable Adrian O. Mapp*

**CHAIR, COMMITTEE OF THE WHOLE**

**AND**

**COUNCILMAN FIRST WARD**

*Honorable William Reid*

**COUNCILMAN-AT-LARGE**

*Honorable Charles Eke*

**COUNCILWOMAN-AT-LARGE, FIRST AND FOURTH WARDS**

*Honorable Vera Greaves*

**COUNCILWOMAN FOURTH WARD**

*Honorable Bridget Rivers*

**COUNCILMAN SECOND WARD**

*Honorable Cory Storch*

**COUNCILWOMAN-AT-LARGE, SECOND AND THIRD WARDS**

*Honorable Rebecca Williams*

**MUNICIPAL CLERK**

*Honorable Abubakar Jalloh, RMC*

*Clerk for the Council*

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**MAYOR**

*HONORABLE SHARON M. ROBINSON-BRIGGS*

**CITY ADMINISTRATOR**

*Eric Berry*

**CITY SOLICITOR**

*David Minchello, Esq.*



FOR SPECIAL ASSISTANCE, PLEASE CALL (908) 753-3222

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**NOTE: CELLULAR PHONES ARE TO BE TURNED OFF DURING THE COUNCIL MEETING UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON.**

CALL TO ORDER: 7:30 P.M., CITY HALL LIBRARY– 515 WATCHUNG AVENUE, PLAINFIELD, NEW JERSEY

ROLL CALL:

ANNOUNCEMENT: COMPLIANCE WITH THE OPEN PUBLIC MEETING LAW

NOTICE: THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

CITY CLERK'S BULLETIN BOARD, CITY HALL, FIRST FLOOR  
PLAINFIELD PUBLIC LIBRARY  
PLAINFIELD MUNICIPAL COURT  
PLAINFIELD SENIOR CITIZENS CENTER  
COMCAST CABLE TV

### *SECTION 1. COUNCIL PRESIDENT*

#### **PRESIDENT TO ANNOUNCE:**

THE NOTICE REQUIREMENT PROVIDED FOR THE "OPEN PUBLIC MEETING LAW" HAS BEEN SATISFIED. NOTICE WAS PROPERLY GIVEN, SAID NOTICE HAVING BEEN TRANSMITTED TO THE COURIER-NEWS AND STAR-LEDGER ON **THURSDAY, JANUARY 5, 2012** AS WELL AS POSTING ON THE BULLETIN BOARD IN THE CITY CLERK'S OFFICE.

#### **I. COMMUNICATIONS FROM THE MAYOR:**

- ❖ THE HONORABLE SHARON ROBINSON-BRIGGS HAS SUBMITTED CORRESPONDENCE UNDER DATE OF DECEMBER 5, 2012 ADDRESSED TO MEMBERS OF THE MUNICIPAL COUNCIL REQUESTING THE ADVICE AND CONSENT TO THE APPOINTMENT OF **TRACEY S. COSBY, ESQ.**, TO SERVE AS A TEMPORARY/ADDITIONAL MUNICIPAL COURT JUDGE FOR A ONE-YEAR TERM EFFECTIVE JANUARY 1, 2013 THROUGH DECEMBER 31, 2013.
- ❖ THE HONORABLE SHARON ROBINSON-BRIGGS HAS SUBMITTED CORRESPONDENCE UNDER DATE OF DECEMBER 5, 2012 ADDRESSED TO MEMBERS OF THE MUNICIPAL COUNCIL REQUESTING THE ADVICE AND CONSENT TO THE APPOINTMENT OF **ANDREW M. BARON, ESQ.**, TO SERVE AS A TEMPORARY/ ADDITIONAL MUNICIPAL COURT JUDGE FOR A ONE-YEAR TERM EFFECTIVE JANUARY 1, 2013 THROUGH DECEMBER 31, 2013.

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❖ CORRESPONDENCE SUBMITTED FROM THE OFFICE OF THE MAYOR ON DECEMBER 14, 2012 NOTIFYING THE MUNICIPAL CLERK OF THE INTENT OF VARIOUS APPOINTMENTS TO THE FOLLOWING BOARDS AND COMMISSIONS:

- ✓ PLAINFIELD MUNICIPAL UTILITIES AUTHORITY
- ✓ PUBLIC LIBRARY BOARD OF TRUSTEES
- ✓ PLANNING BOARD
- ✓ ZONING BOARD OF ADJUSTMENT
- ✓ HISTORIC PRESERVATION COMMISSION
- ✓ SHADE TREE COMMISSION

## II. OTHER COMMUNICATIONS AND PETITIONS:

- ❖ CORRESPONDENCE DATED DECEMBER 3, 2012 FROM CITY SOLICITOR DAVID L. MINCHELLO, ADDRESSED TO THE HONORABLE MAYOR SHARON ROBINSON-BRIGGS, REQUESTING APPROVAL TO THE APPOINTMENT OF **SHEILA D. ELLINGTON, ESQ.**, AS CHIEF MUNICIPAL COURT PROSECUTOR TO SERVE FOR A PERIOD OF ONE YEAR EFFECTIVE JANUARY 1, 2013 TO DECEMBER 31, 2013.
- ❖ CORRESPONDENCE DATED DECEMBER 3, 2012 FROM CITY SOLICITOR DAVID L. MINCHELLO, ADDRESSED TO THE HONORABLE MAYOR SHARON ROBINSON-BRIGGS, REQUESTING APPROVAL TO THE APPOINTMENT OF **ROBERT G. WILSON, ESQ.**, AS A MUNICIPAL COURT PROSECUTOR TO SERVE FOR A PERIOD OF ONE YEAR EFFECTIVE JANUARY 1, 2013 TO DECEMBER 31, 2013.
- ❖ CORRESPONDENCE DATED DECEMBER 3, 2012 FROM CITY SOLICITOR DAVID L. MINCHELLO, ADDRESSED TO THE HONORABLE MAYOR SHARON ROBINSON-BRIGGS, REQUESTING APPROVAL TO THE APPOINTMENT OF **SUZETTE CAVADAS, ESQ.**, AS A MUNICIPAL COURT PROSECUTOR TO SERVE FOR A PERIOD OF ONE YEAR EFFECTIVE JANUARY 1, 2013 TO DECEMBER 31, 2013.
- ❖ CORRESPONDENCE DATED DECEMBER 3, 2012 FROM CITY SOLICITOR DAVID L. MINCHELLO, ADDRESSED TO THE HONORABLE MAYOR SHARON ROBINSON-BRIGGS, REQUESTING APPROVAL TO THE APPOINTMENT OF **JOY R. SPRIGGS, ESQ.**, AS CHIEF PUBLIC DEFENDER TO SERVE FOR A PERIOD OF ONE YEAR EFFECTIVE JANUARY 1, 2013 TO DECEMBER 31, 2013.
- ❖ CORRESPONDENCE DATED DECEMBER 3, 2012 FROM CITY SOLICITOR DAVID L. MINCHELLO, ADDRESSED TO THE HONORABLE MAYOR SHARON ROBINSON-BRIGGS, REQUESTING APPROVAL TO THE APPOINTMENT OF **STEVEN BRISTER, ESQ.**, AS PUBLIC DEFENDER FOR A PERIOD OF ONE YEAR EFFECTIVE JANUARY 1, 2013 TO DECEMBER 31, 2013.
- ❖ CORRESPONDENCE DATED DECEMBER 3, 2012 FROM CITY SOLICITOR DAVID L. MINCHELLO, ADDRESSED TO THE HONORABLE MAYOR SHARON ROBINSON-BRIGGS, REQUESTING APPROVAL TO THE APPOINTMENT OF **CLARENCE BAUKNIGHT, ESQ.**, AS A PUBLIC DEFENDER FOR A PERIOD OF ONE YEAR EFFECTIVE JANUARY 1, 2013 TO DECEMBER 31, 2013.

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### III. FINANCIAL REPORTS:

- ✓ MONTHLY DISTRIBUTION OF CONSOLIDATED BILL LIST AUTHORIZING PAYMENT
- ☑ BILLS LIST WITH CHECK REGISTER BY FUND
- ☑ BUDGET STATUS REPORT
- ☑ REVENUE REPORT
- ☑ OVERTIME REPORT BY DEPARTMENT/DIVISION
- ☑ VENDOR ACTIVITY REPORT BY VENDOR NAME

### IV. REPORT OF SPECIAL COMMITTEES:

#### CITY COUNCIL'S AD HOC COMMITTEE REPORT(S):

- ☑ ADMINISTRATION AND FINANCE
- ☑ PUBLIC SAFETY
- ☑ ECONOMIC DEVELOPMENT
- ☑ CITY AND NEIGHBORHOOD SERVICES

### V. DISCUSSION/ACTION ITEMS:

- ❖ DISCUSSION CONCERNING DATE AND TIME FOR THE RE-ORGANIZATION MEETING OF 2013.

### VI. UNFINISHED BUSINESS:

NONE.

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### PUBLIC COMMENTS:

*DURING THIS PORTION OF THE AGENDA, A TOTAL OF THIRTY (30) MINUTES HAS BEEN ALLOCATED FOR PUBLIC COMMENTS TO BE PRESENTED. IF YOU WISH TO BE HEARD, GIVE YOUR NAME AND ADDRESS TO THE CLERK FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, WILL BE LIMITED TO THREE (3) MINUTES. LARGE GROUPS ARE URGED TO SELECT SOMEONE TO REPRESENT THEM.*

### SECTION 2. COMMITTEE OF THE WHOLE

### VII. CONSIDERATION OF PUBLIC HEARING, SECOND READING AND FINAL PASSAGE: CONSIDERATION OF ORDINANCE FOR ADOPTION ON SECOND READING:

NONE.

### VIII. RESOLUTIONS: NEW BUSINESS:

### LEGISLATIVE BODY

- A. **COUNCILMANIC RESOLUTION** AUTHORIZING THE ADOPTION OF THE CITY COUNCIL MEETING SCHEDULE FOR THE YEAR 2013 – **CITY CLERK.**
- B. **COUNCILMANIC RESOLUTION** AUTHORIZING EXECUTIVE SESSIONS PURSUANT TO THE OPEN PUBLIC MEETINGS ACT (CHAPTER 231 LAWS OF 1975) FOR THE CALENDAR YEAR 2013 – **CITY CLERK.**
- C. **COUNCILMANIC RESOLUTION** DESIGNATING THE “**COURIER-NEWS**” AS THE CITY’S OFFICIAL NEWSPAPER TO RECEIVE ADEQUATE NOTICE IN ACCORDANCE WITH CHAPTER 231, 1975. - **CITY CLERK.**
- D. **COUNCILMANIC RESOLUTION** DESIGNATING THE “**STAR-LEDGER**” AS THE CITY’S SECOND NEWSPAPER TO RECEIVE ADEQUATE NOTICE IN ACCORDANCE WITH CHAPTER 231, 1975. – **CITY CLERK.**
- E. **COUNCILMANIC RESOLUTION** ESTABLISHING PROCEDURES FOR USE OF CONSENT AGENDA – **CITY CLERK.**
- F. **COUNCILMANIC RESOLUTION** ESTABLISHING GUIDELINES AND PROCEDURES DURING **PUBLIC COMMENTS** AT CITY COUNCIL MEETINGS – **CITY CLERK.**
- G. **COUNCILMANIC RESOLUTION** SETTING GUIDELINES FOR THE **TIMELY CONCLUSION OF NEW BUSINESS** MATTERS AT REGULAR MEETINGS OF THE GOVERNING BODY – **CITY CLERK.**
- H. **COUNCILMANIC RESOLUTION** APPROVING AUTHORIZATION FOR THE MAYOR’S USE OF AN UNMARKED CITY-OWNED VEHICLE ON A TWENTY-FOUR HOUR BASIS FOR THE CALENDAR YEAR 2013 – **CITY CLERK.**

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- I.** *COUNCILMANIC RESOLUTION* APPROVING AUTHORIZATION FOR THE CITY ADMINISTRATOR'S USE OF AN UNMARKED CITY-OWNED VEHICLE ON A TWENTY-FOUR HOUR BASIS FOR THE CALENDAR YEAR 2013 – **CITY CLERK.**
- J.** *COUNCILMANIC RESOLUTION* APPROVING AUTHORIZATION FOR THE DIRECTOR OF PUBLIC AFFAIRS & SAFETY/POLICE DIRECTOR'S USE OF AN UNMARKED CITY-OWNED VEHICLE ON A TWENTY-FOUR HOUR BASIS FOR THE CALENDAR YEAR 2013 – **CITY CLERK.**
- K.** *COUNCILMANIC RESOLUTION* APPROVING AUTHORIZATION FOR USE BY THE SUPERINTENDENT OF PUBLIC WORKS OF AN IDENTIFIED OR MARKED CITY-OWNED VEHICLE FOR CONDUCT OF OFFICIAL BUSINESS ONLY FOR THE CALENDAR YEAR 2013 – **CITY CLERK.**
- L.** *COUNCILMANIC RESOLUTION* APPROVING AUTHORIZATION FOR THE FIRE CHIEF'S USE OF AN IDENTIFIED OR MARKED CITY OWNED-VEHICLE ON A TWENTY-FOUR HOUR BASIS FOR CONDUCT OF OFFICIAL BUSINESS ONLY FOR THE CALENDAR YEAR 2013 – **CITY CLERK.**

### ADMINISTRATION/EXECUTIVE BRANCH

NONE.

### CORPORATION COUNSEL

NONE.

### DEPARTMENT OF ADMINISTRATION & FINANCE

- M.** AUTHORIZE THE APPROVAL FOR THE ADOPTION OF CURRENT FUND TEMPORARY BUDGET APPROPRIATIONS PRIOR TO THE ADOPTION OF THE CALENDAR YEAR 2013 BUDGET IN ACCORDANCE WITH N.J.S.A. 40A:4-19. – **AUDIT & CONTROL.**
- N.** APPROVE AUTHORIZATION FOR THE APPOINTMENT OF **ERIC BERRY** AS FUND COMMISSIONER TO THE NEW JERSEY SELF INSURANCE JOINT INSURANCE FUND AND **KAREN O. DABNEY** AS AN ALTERNATE FUND COMMISSIONER TO A TERM OF OFFICE ENDING DECEMBER 31, 2013. – **PERSONNEL.**

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#### DEPARTMENT OF PUBLIC AFFAIRS & SAFETY

NONE.

#### DEPARTMENT OF PUBLIC WORKS & URBAN DEVELOPMENT

NONE.

#### IX. INTRODUCTION OF ORDINANCES ON FIRST READING:

NONE.

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### SECTION 3. COUNCIL PRESIDENT

#### **CITIZENS PARTICIPATION:**

CITIZENS ARE WELCOME TO ADDRESS THE COUNCIL ON ANY GOVERNMENTAL ITEM OF CONCERN TO THEM, WHETHER OR NOT IT IS SCHEDULED ON THE AGENDA ABOVE.

DURING THIS PORTION OF THE AGENDA, A TOTAL OF SIXTY (60) MINUTES HAS BEEN ALLOCATED FOR **ALL** PUBLIC COMMENTS TO BE PRESENTED. IF YOU WISH TO BE HEARD, COME TO THE PODIUM AND GIVE YOUR NAME AND ADDRESS TO THE CLERK FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, WILL BE LIMITED TO FIVE (5) MINUTES. LARGE GROUPS ARE URGED TO SELECT SOMEONE TO REPRESENT THEM.

#### **ADJOURNMENT:**

**TOTAL # OF RESOLUTIONS – 15**

**TOTAL # OF ORDINANCES – 0**

#### **ATTENDANCE RECORD FOR MEMBERS OF THE GOVERNING BODY AGENDA FIXING SESSION**

2012 COUNCIL MEMBERS (12/17/2012)	PRESENT	ABSENT	ARRIVAL TIME
MAPP, ADRIAN O.			
COUNCIL PRESIDENT			
REID, WILLIAM CHAIR, COMMITTEE-OF-THE-WHOLE			
EKE, CHARLES			
GREAVES, VERA			
RIVERS, BRIDGET			
STORCH, CORY			
WILLIAMS, REBECCA			
CLERK TO THE COUNCIL			