

# CITY OF PLAINFIELD



Division of Personnel  
515 Watchung Avenue  
Plainfield, NJ 07060

**PLEASE POST  
JOB OPPORTUNITY BULLETIN  
Bulletin No. 8.9/12**

**Closing Date for Applications: 8/17/12**

City of Plainfield Residency Required

**DEPARTMENT OF PUBLIC WORKS & URBAN DEVELOPMENT  
DIVISION OF INSPECTIONS**

**CLERK 2**

**FULL-TIME POSITION  
35 HOURS PER WEEK  
SALARY RANGE: \$31,965 - \$42,742**

**REQUIREMENTS**

**EDUCATION/EXPERIENCE:** High School Diploma; One (1) year experience in clerical work.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility is necessary to perform the essential duties of the position.

*The City of Plainfield is an Equal Opportunity Employer*