

NEW JERSEY CIVIL SERVICE COMMISSION
COUNTY AND MUNICIPAL GOVERNMENT SERVICES
PROMOTIONAL ANNOUNCEMENT

Click here for Paper Application
\$25.00 PROCESSING FEE REQUIRED
Make Check/Money Order Payable to NJCSC

SYMBOL: **PM0733P**

WEIGHT CODE: *

TITLE: **ASSISTANT SUPERVISOR PUBLIC WORKS**SALARY: **\$48,017.00 - \$65,624.00**ISSUE DATE: **August 01, 2012**CLOSING DATE: **August 21, 2012**TITLE CODE: **06651/ HBRVR2**JURISDICTION CODE: **N20120004**JURISDICTION: **PLAINFIELD**DEPARTMENT: **PUBLIC WORKS AND URBAN DEVELOPMENT**

RETURN COMPLETED APPLICATIONS TO:

NJ Civil Service Commission
44 South Clinton Avenue, PO Box 322
Trenton, NJ 08625-0322

Open to employees in the competitive division who have an aggregate of one year of continuous permanent service as of the closing date and are currently serving in the following title(s):

Senior Public Works Repairer 03541@

Or to employees in the competitive division who have an aggregate of one year of continuous permanent service as of the closing date in any competitive title and meet the requirements listed below:

Experience: Three (3) years of experience in the construction, maintenance and repair of streets, sewer, water, sanitation or other public works facilities or similar heavy construction.

License: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

Appointees will be required to possess a valid Class B Commercial Driver's License (CDL) and applicable endorsements for the type of vehicle being operated. Proof of the license must be submitted to the appointing authority prior to appointment.

Note: The responsibility for ensuring that employees possess the required motor vehicle license, commensurate with the class and type of vehicles they operate, rests with the appointing authority.

SAVE ON POSTAGE! GO PAPERLESS! RECEIVE IMMEDIATE CONFIRMATION THAT YOUR APPLICATION HAS BEEN RECEIVED! You can now file an application for this examination on-line. Visit the Civil Service Commission website at <http://info.csc.state.nj.us/epoa>. Select the promotional announcement and click on the link, "Click Here to file On-Line" at the top of the announcement. **You can now complete and submit your application and payment on-line to the Civil Service Commission and you will receive an immediate receipt confirmation!**

IMPORTANT INFORMATION

1. NJAC 4A:4-2.6 states that all requirements listed must be met as of the closing date, including assignment to jurisdiction/department, and satisfying the permanent status requirement.
2. **YOU MUST COMPLETE YOUR APPLICATION IN DETAIL.** Your score may be based on a comparison of your credentials with the job requirements. Failure to complete your application properly may lower your score or cause you to fail.
3. This examination is open to full-time and part-time permanent employees. If an employment list results from this announcement, it may be certified to fill both full-time and part-time positions. If 35- and 40-hour positions are used within the department, the resulting list may be used to fill either work week position.
4. NJAC 4A:4-1.5 states that any employee who is serving on a provisional basis and who fails to file for and take an examination which has been announced for his/her title **SHALL BE SEPARATED FROM THE PROVISIONAL TITLE.**
5. Applications must be postmarked by 11:59 pm on the closing date or application filing deadline listed above, or must be hand-delivered to the Civil Service Commission no later than 4:00pm on the closing date or application filing deadline listed above.
6. In accordance with Public Law 2010 c.26, **Veterans pay a reduced application fee of \$15.00** if they have previously established Veterans Preference with the DMAVA (as defined by N.J.S.A. 11A:5-1 et seq.), or your claim is approved by DMAVA at least 8 days prior to the issuance of this eligibility list. **PLEASE NOTE THIS REDUCED FEE DOES NOT APPLY TO PUBLIC SAFETY TITLES.** (i.e. Police, Fire, Corrections and Sheriff).

SYMBOL: **PM5146N**

TITLE: **POLICE SERGEANT**

ISSUE DATE: **September 01, 2011**

TITLE CODE: **02739/ UHFVR3**

JURISDICTION: **PLAINFIELD**

DEPARTMENT: **PUBLIC AFFAIRS AND PUBLIC SAFETY**

WEIGHT CODE: **02**

SALARY: **** See Below**

APPLICATION DEADLINE: **August 21, 2012**

(Application must be postmarked by this date)

JURISDICTION CODE: **N20120003**

CLOSING DATE: **September 30, 2012**

(Eligibility must be established by this date)

RETURN COMPLETED APPLICATIONS TO:

**ONLY ON-LINE APPLICATIONS
WILL BE ACCEPTED
FOR THIS ANNOUNCEMENT**

Open to employees in the competitive division who have an aggregate of three years of continuous permanent service as of the closing date and are currently serving in the following title(s):

Police Officer 02728

SPECIAL EXAMINATION INFORMATION

EXAMINATION: The examination items will be related to the duties of a Police Sergeant. Final scores will be calculated by the following:

**Parts / Weights
Examination / 80%
Seniority Rating / 20%**

Note: The Police Sergeant test date has not been set. Please continue to check the Civil Service Commission website at www.state.nj.us/csc for updated information concerning test dates and other information concerning the testing process. Applicants admitted to the examination will be mailed notice(s) of the date, time and place of the examination at least two weeks prior to the test date.

Make-up Examinations: Requests for make-up examinations based on medical grounds for public safety promotional exams must include a New Jersey Civil Service Commission Authorization for Public Safety Make-Up Examination Form.

**Please contact your Personnel Office for current salary information.

NOTE: All requirements must be met as of the above closing date, however applications will be accepted up to and including **August 21, 2012**.

SPECIAL NOTE: IF YOU FILED AN APPLICATION FOR THIS SYMBOL YOU DO NOT HAVE TO FILE AGAIN.

Amended 8/1/12

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IMPORTANT INFORMATION

1. N.J.A.C. 4A:4-2.6 states that all requirements listed must be met as of the closing date, including jurisdiction, department, and permanent status.
2. **YOU MUST COMPLETE YOUR APPLICATION IN DETAIL.** Your score may be based on a comparison of your background with the job requirements. Failure to complete your application properly may lower your score or cause you to fail. For scoring purposes, possession of Certified Public Manager certificates or equivalent managerial certificates may receive credit.
3. This examination is open to full-time and part-time permanent employees. If an employment list results from this announcement, it may be certified to fill both full-time and part-time positions. If 35- and 40-hour positions are used within the department, the resulting list may be used to fill either work week position.
4. N.J.A.C. 4A:4-1.5 states that any employee who is serving on a provisional basis and who fails to file for and take an examination which has been announced for his/her title **SHALL BE SEPARATED FROM THE PROVISIONAL TITLE.**
5. **IN ACCORDANCE WITH NJAC 4A:4-2.9 MAKE-UP REQUESTS MUST BE SUBMITTED IN WRITING WITHIN FIVE (5) DAYS OF RECEIPT OF THE EXAM NOTICE.** However, in situations involving illness, death or natural disasters, make-up requests must be made in writing within five (5) days after the test date. Requests for make-up examinations based on medical grounds must include written documentation from your physician and must include a New Jersey Civil Service Commission Medical Authorization for Public Safety Make-Up Examination Form. Mail all material to NJCSC, Selection Services, Attn: Make-up, PO Box 310, Trenton, NJ 08625-0310 or fax it to (609) 984-1064.
6. If requested, college transcripts must be submitted to the attention of Selection Services, PO Box 310, Trenton NJ 08625, no later than six weeks from the announced closing date.
7. Applications must be postmarked by 11:59 pm on or before the application filing deadline listed above, or must be hand-delivered to the Civil Service Commission no later than 4:00pm on the application filing deadline listed above.