

# Agenda

**City of Plainfield**  
**CITY COUNCIL AGENDA FIXING SESSION**  
MAY 6, 2013  
7:30 P.M.  
Municipal Court/Council Chambers – 325 Watchung Avenue  
(908) 753-3222

**MUNICIPAL COUNCIL MEMBERS**

**PRESIDENT  
AND**

**COUNCILWOMAN FOURTH WARD**  
*Honorable Bridget Rivers*

**CHAIR, COMMITTEE OF THE WHOLE  
AND**

**COUNCILMAN FIRST WARD**  
*Honorable William Reid*

**COUNCILWOMAN-AT-LARGE**  
*Honorable Tracey Brown*

**COUNCILWOMAN-AT-LARGE, FIRST AND FOURTH WARDS**  
*Honorable Vera Greaves*

**COUNCILMAN SECOND WARD**  
*Honorable Cory Storch*

**COUNCILMAN THIRD WARD**  
*Honorable Adrian Mapp*

**COUNCILWOMAN-AT-LARGE, SECOND AND THIRD WARDS**  
*Honorable Rebecca Williams*

**MUNICIPAL CLERK**  
*Honorable Abubakar Jalloh, RMC*  
*Clerk for the Council*

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**MAYOR**  
*HONORABLE SHARON M. ROBINSON-BRIGGS*

**CITY ADMINISTRATOR**  
*Eric Berry*

**CORPORATION COUNSEL**  
*David Minchello, Esq.*



FOR SPECIAL ASSISTANCE, PLEASE CALL (908) 753-3222

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**NOTE: CELLULAR PHONES ARE TO BE TURNED OFF DURING THE COUNCIL MEETING UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON.**

CALL TO ORDER: 7:30 P.M., MUNICIPAL COURT/COUNCIL CHAMBERS – 325 WATCHUNG AVENUE

ROLL CALL:

ANNOUNCEMENT: COMPLIANCE WITH THE OPEN PUBLIC MEETING LAW

NOTICE: THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

CITY CLERK'S BULLETIN BOARD, CITY HALL, FIRST FLOOR  
PLAINFIELD PUBLIC LIBRARY  
PLAINFIELD MUNICIPAL COURT  
PLAINFIELD SENIOR CITIZENS CENTER  
COMCAST CABLE TV

### *SECTION 1. COUNCIL PRESIDENT*

#### **PRESIDENT TO ANNOUNCE:**

THE NOTICE REQUIREMENT PROVIDED FOR THE "OPEN PUBLIC MEETING LAW" HAS BEEN SATISFIED. NOTICE WAS PROPERLY GIVEN, SAID NOTICE HAVING BEEN TRANSMITTED TO THE COURIER-NEWS AND STAR-LEDGER ON **MONDAY, JANUARY 7, 2013** AS WELL AS POSTING ON THE BULLETIN BOARD IN THE CITY CLERK'S OFFICE.

#### **I. COMMUNICATIONS FROM THE MAYOR:**

NONE RECEIVED.

#### **II. OTHER COMMUNICATIONS AND PETITIONS:**

- ❖ MR. OTIS BROWN, PRINCIPAL, PLAINFIELD HIGH SCHOOL, HAS SUBMITTED CORRESPONDENCE ADDRESSED TO THE GOVERNING BODY REQUESTING PERMISSION TO CONDUCT A CARNIVAL-FUNDRAISER TO BE HELD ON MAY 22, 2013 THRU MAY 26, 2013 FROM AT THE PLAINFIELD HIGH SCHOOL CAMPUS.
- ❖ CORRESPONDENCE DATED MARCH 28, 2013 FROM PATRICIA FIELDS REQUESTING PERMISSION FROM THE GOVERNING BODY FOR THE USE OF THE PUBLICALLY OWNED PROPERTY IDENTIFIED AS PLAINWOOD SQUARE PARK TO CONDUCT A COMMUNITY CONCERT TO BE HELD ON JULY 18, 2013 AND AUGUST 21, 2013 FROM 6:00 P.M. TO 8:30 P.M.
- ❖ CORRESPONDENCE DATED APRIL 13, 2013 FROM MS. LESLIE KNIGHT, EVENT COORDINATOR FOR THE NEW COMMUNITY CHURCH OF GOD WHO HAS REQUESTED PERMISSION FROM THE GOVERNING BODY FOR THE USE OF THE PUBLICALLY OWNED PROPERTY IDENTIFIED AS PLAINWOOD SQUARE PARK TO CONDUCT A COMMUNITY EVENT TO BE HELD ON AUGUST 24, 2013 FROM 10:00 A.M. TO 2:00 P.M.

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- ❖ CORRESPONDENCE DATED APRIL 15, 2013 FROM ST MARY'S R.C. CHURCH REQUESTING APPROVAL FROM THE GOVERNING BODY TO CONDUCT TWO (2) PROCESSIONS ON PUBLIC STREETS. SAID PROCESSIONS ARE TENTATIVELY SCHEDULED FOR AUGUST 30, 2013 FROM 5:00 P.M TO 6:00 P.M. AND AUGUST 31, 2013 FROM 11:00 A.M. TO 1:00 P.M. **(DETAIL ROUTES ENCLOSED)**
- ❖ CORRESPONDENCE DATED APRIL 22, 2013 FROM MR. DARRYL CLARK, FOUNDER OF THE PLAINFIELD QUEEN-CITY HISTORICAL 5K WALK/RUN REQUESTING PERMISSION FROM THE GOVERNING BODY FOR SEVERAL STREET CLOSURES TO CONDUCT THEIR THIRD ANNUAL 5K WALK/RUN EVENT TO BE HELD ON OCTOBER 5, 2013. **(DETAIL ROUTES ENCLOSED)**
- ❖ CORRESPONDENCE RECEIVED FROM MR. EDISON GARCIA REQUESTING PERMISSION BE GRANTED FOR A STREET AND SIDEWALK ENCROACHMENT TO HOST A DOWNTOWN FIESTA DAY IN CELEBRATION OF THE INDEPENDENCE OF THE UNITED STATES OF AMERICA TO BE HELD IN THE CITY OWNED PARKING LOT KNOW AS BLOCK 317 LOT 19 ON (LOTS 8-8A) FRIDAY, JULY 5, 2013, SATURDAY, JULY 6, 2013 AND SUNDAY, JULY 7, 2013, FROM 12:00 P.M. TO 11:00 P.M. **MR. GARCIA HAS SUBMITTED FURTHER CORRESPONDENCE TO THE GOVERNING BODY REQUESTING THE WAIVER OF THE SPECIAL EVENT LICENSE FEE.**
- ❖ MR. DAVID BIAGINI REPRESENTING THE PLAINFIELD SPECIAL IMPROVEMENT DISTRICT (SID) HAS PETITIONED THE GOVERNING BODY TO GRANT PERMISSION FOR STREET AND SIDEWALK ENCROACHMENTS AND FOR THE APPROVAL OF THE FOLLOWING SPECIAL EVENTS:
  - ▶ JUNE 6, 2013 – **ANNUAL CAR SHOW** LOCATED AT BLOCK 624 LOT 13 (BLOCKBUSTER PARKING LOT) ON FROM 6:00 P.M. TO 9:00 P.M.
  - ▶ JUNE 22, 2013 – **ANNUAL STREET FAIR & SIDEWALK SALES** REQUIRING THE CLOSURE OF EAST FRONT STREET BETWEEN PARK AND WATCHUNG AVENUES FROM 11:00 A.M. TO 5:00 P.M.
  - ▶ JULY 18, 2013 – **CAR SHOW & CONCERT** LOCATED AT BLOCK 624 LOT 13 (BLOCKBUSTER PARKING LOT) ON FROM 6:00 P.M. TO 9:00 P.M.
  - ▶ AUGUST 16, 2013 – **FAMILY ENTERTAINMENT NIGHT & CAR SHOW** PLAZA AT PARK MADISON (APPROVAL GRANTED FROM UNION COUNTY) FROM 5:00 P.M. TO 10:00 P.M.

**MR. BIAGINI HAS SUBMITTED FURTHER CORRESPONDENCE TO THE GOVERNING BODY REQUESTING THE WAIVER OF THE SPECIAL EVENT LICENSE FEE FOR THE ABOVE LISTED EVENTS.**

### III. FINANCIAL REPORTS:

- ✓ MONTHLY DISTRIBUTION OF CONSOLIDATED BILL LIST AUTHORIZING PAYMENT
- ☑ BILLS LIST WITH CHECK REGISTER BY FUND
- ☑ BUDGET STATUS REPORT
- ☑ REVENUE REPORT
- ☑ OVERTIME REPORT BY DEPARTMENT/DIVISION
- ☑ VENDOR ACTIVITY REPORT BY VENDOR NAME

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#### IV. REPORT OF SPECIAL COMMITTEES:

##### CITY COUNCIL'S AD HOC COMMITTEE REPORT(S):

- ADMINISTRATION AND FINANCE
- PUBLIC SAFETY
- ECONOMIC DEVELOPMENT
- CITY AND NEIGHBORHOOD SERVICES
- INFORMATION TECHNOLOGY
- RECREATION SERVICES

#### V. DISCUSSION/ACTION ITEMS:

- ▶ PROPOSED SCHEDULE OF DATES FOR BUDGET DELIBERATION.  
*(PROVIDED UNDER SEPARATE COVER)*
- ▶ UNION COUNTY SMALL BUSINESS DEVELOPMENT CENTER.  
*(OUTSTANDING PAYMENTS)*

#### VI. UNFINISHED BUSINESS:

- ▶ ***A PUBLIC HEARING ON THE INTRODUCED 2013 CALENDAR YEAR BUDGET HAS BEEN SCHEDULED FOR THIS EVENING.***

##### *SECTION 2. COMMITTEE OF THE WHOLE*

#### VII. CONSIDERATION OF PUBLIC HEARING, SECOND READING AND FINAL PASSAGE: CONSIDERATION OF ORDINANCE FOR ADOPTION ON SECOND READING:

**MC 2013-01**

AN ORDINANCE TO AMEND VARIOUS ZONING DESIGNATIONS FOR LAND USE IN THE CITY LAND USE ORDINANCE (CHAPTER 17) AND THE CITY ZONING MAP AS RECOMMENDED IN THE 2009 CITY MASTER PLAN TO CREATE A TRANSIT ORIENTED DEVELOPMENT NETHERWOOD (TODN) ZONE IN THE CITY OF PLAINFIELD.

**B.O. 1255**

A BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENT FOR THE CITY OF PLAINFIELD, APPROPRIATING THE SUM OF **\$3,160,000** THEREFOR AND AUTHORIZING THE ISSUANCE OF **\$3,000,000** OF BONDS AND/OR NOTES OF THE CITY FOR FINANCING THE COST THEREOF AND MAKING THE DOWN PAYMENT FOR SAID IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN IN AND BY THE CITY OF PLAINFIELD, IN THE COUNTY OF UNION, NEW JERSEY.

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### VIII. RESOLUTIONS: NEW BUSINESS:

#### LEGISLATIVE BODY

- A. COUNCILMANIC RESOLUTION CONVEYING CONDOLENCES TO FAMILY OF REV. DANIELLE BUSH (INTRODUCED BY COUNCIL PRESIDENT BRIDGET RIVERS) –CITY CLERK.
- B. COUNCILMANIC RESOLUTION HONORING THE LIFE OF GLORIA MORRIS (INTRODUCED BY COUNCIL PRESIDENT BRIDGET RIVERS) –CITY CLERK.
- C. COUNCILMANIC RESOLUTION SUPPORTING JUNE 1, 2013 AS CARIBBEAN DAY IN THE CITY OF PLAINFIELD (INTRODUCED BY COUNCILMAN ADRIAN O. MAPP) –CITY CLERK.
- D. COUNCILMANIC RESOLUTION APPOINTING MEMBERS TO THE 2013 CITIZENS BUDGET ADVISORY COMMITTEE. –CITY CLERK.

#### ADMINISTRATION/EXECUTIVE BRANCH

NONE.

#### CORPORATION COUNSEL

NONE.

#### DEPARTMENT OF ADMINISTRATION & FINANCE

- E. RESOLUTION AUTHORIZING THE ADOPTION OF CURRENT FUND TEMPORARY BUDGET APPROPRIATIONS FOR THE MONTH OF JUNE 2013 PRIOR TO THE ADOPTION OF THE CY 2013 BUDGET IN ACCORDANCE WITH N.J.S.A. 40A:4-19.1 –**DIRECTOR OF ADMINISTRATION & FINANCE.**
- F. RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE OF THE CITY OF PLAINFIELD TO APPLY TO THE LOCAL FINANCE BOARD FOR APPROVAL OF AN ORDINANCE ENTITLED: “A BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENT FOR THE CITY OF PLAINFIELD, APPROPRIATING THE SUM OF **\$3,160,000** THEREFOR AND AUTHORIZING THE ISSUANCE OF **\$3,000,000** OF BONDS AND/OR NOTES OF THE CITY FOR FINANCING THE COST THEREOF AND MAKING THE DOWN PAYMENT FOR SAID IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN IN AND BY THE CITY OF PLAINFIELD, IN THE COUNTY OF UNION, NEW JERSEY” IN ACCORDANCE WITH THE MUNICIPAL QUALIFIED BOND ACT N.J.S.A. 40A:3-1 ET. SEQ., AND PRIOR RESOLUTION OF THE LOCAL FINANCE BOARD. –**DIRECTOR OF ADMINISTRATION & FINANCE. (RESOLUTION ACCOMPANIES B.O. 1256 AS LISTED UNDER FIRST READING)**

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- G. RESOLUTION APPROVING FOUR (4) REFUNDS DUE TO TAX COURT JUDGMENTS TOTALING \$8,973.64 AS LISTED ON THE ATTACHED SCHEDULE “A”. –**TAX COLLECTOR.**
- H. RESOLUTION AUTHORIZING A REFUND OF OVERPAID TAXES TOTALING \$26,940.06 ON EIGHTEEN (18) PROPERTIES AS PER THE ATTACHED SCHEDULE “B”. –**TAX COLLECTOR.**
- I. RESOLUTION AUTHORIZING A REFUND OF OVERPAID TAXES TOTALING \$92,935.33 ON FORTY-NINE (49) PROPERTIES AS PER THE ATTACHED SCHEDULE “C”. –**TAX. COLLECTOR.**
- J. RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF PLAINFIELD AN INSERVCO INSURANCE SERVICES, INC. TO REPRESENT THE CITY OF PLAINFIELD AS CLAIMS SERVICE ADMINISTRATOR IN AN AMOUNT NOT TO EXCEED \$46,500.00. –**PERSONNEL.**
- K. RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF PLAINFIELD AND RELIANCE INSURANCE GROUP LLC. AND WORTH INSURANCE AGENCY, LLC. JOINTLY FOR INSURANCE/BROKER/RISK MANAGEMENT CONSULTING SERVICES. –**PERSONNEL.**
- L. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT BETWEEN THE CITY OF PLAINFIELD AND THE FIREMEN’S MUTUAL BENEVOLENT ASSOCIATION BRANCH NO. 7. –**PERSONNEL.**

### **DEPARTMENT OF PUBLIC AFFAIRS & SAFETY**

- M. RESOLUTION AUTHORIZING APPROVAL TO EXECUTE A HOLD HARMLESS AGREEMENT BETWEEN THE CITY OF PLAINFIELD AND THE HOUSING AUTHORITY OF PLAINFIELD. –**DIRECTOR OF PUBLIC AFFAIRS & SAFETY.**

### **DEPARTMENT OF PUBLIC WORKS & URBAN DEVELOPMENT**

- N. RESOLUTION AUTHORIZING APPROVAL FOR A STREET OPENING AT 1332-38 SOUTH AVE IN ACCORDANCE WITH THE CITY OF PLAINFIELD MUNICIPAL CODE SECTION 13:4(G)(2)(A) FOR OPENING WITHIN A ROADWAY THAT IS UNDER A FIVE (5) YEAR MORATORIUM. –**DIRECTOR OF PUBLIC WORKS & URBAN DEVELOPMENT.**
- O. RESOLUTION AUTHORIZING APPROVAL FOR A STREET OPENING AT 18 ROOSEVELT AVE IN ACCORDANCE WITH THE CITY OF PLAINFIELD MUNICIPAL CODE SECTION 13:14-2(G)(2)(A) FOR OPENINGS WITHIN A ROADWAY THAT IS UNDER A FIVE (5) YEAR MORATORIUM. –**DIRECTOR OF PUBLIC WORKS & URBAN DEVELOPMENT.**
- P. RESOLUTION AUTHORIZING AND APPROVING QUALIFIED VENDORS AND SERVICE PROVIDERS IN ACCORDANCE WITH PLAINFIELD MUNICIPAL CODE SECTION 2:10-18. –**DIRECTOR OF PUBLIC WORKS & URBAN DEVELOPMENT.**

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- Q. RESOLUTION AMENDING R 294-12 AND SCHEDULED “A” THEREOF TO REFLECT THE CORRECT LOT NUMBER AND PROPERTY ADDRESS. –**INSPECTIONS.**
- R. RESOLUTION AMENDING R 364-12 THEREOF TO REFLECT THE CORRECT LOT NUMBER AND PROPERTY ADDRESS. –**INSPECTIONS**
- S. RESOLUTION AUTHORIZING AN ESCROW REFUND TO CINDY PETERS FOR THE PROPERTY LOCATED AT BLOCK 907 LOT 2 COMMONLY KNOWN AS 729-35 BERKELEY AVENUE. –**INSPECTIONS.**

### **IX. INTRODUCTION OF ORDINANCES ON FIRST READING:**

**MC 2013-02** AN GRANTING TITLE 39 JURISDICTION TO THE CITY OF PLAINFIELD OVER ROADS AND PARKING LOTS LOCATED AT 1201-1223 EAST SEVENTH STREET/517-535 LELAND AVENUE, SHOWN ON THE TAX MAP OF THE CITY OF PLAINFIELD AS BLOCK 625, LOT 84. –**PLANNING.**

**MC 2013-03** AN ORDINANCE AMENDING THE SCHEDULE OF SALARIES AND WAGES ADOPTED PURSUANT TO ARTICLE 14, CHAPTER 11 OF THE MUNICIPAL CODE OF THE CITY OF PLAINFIELD, NEW JERSEY, 1971. –**PERSONNEL.**

**MC 2013-04** AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 13, STREETS AND SIDEWALKS, ARTICLE 4. MAKING OF EXCAVATIONS AND OPENING IN STREETS AND PUBLIC PLACES, OF THE MUNICIPAL CODE OF PLAINFIELD, NJ 1971. –**DEPARTMENT OF PUBLIC WORKS & URBAN**

**B.O. 1256** BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS FOR THE CITY OF PLAINFIELD, APPROPRIATING THE SUM OF \$5,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,845,000 OF BONDS AND/OR NOTES OF THE CITY FOR FINANCING THE COST THEREOF AND MAKING THE DOWN PAYMENT FOR SAID IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN IN AND BY THE CITY OF PLAINFIELD, IN THE COUNTY OF UNION, NEW JERSEY

### **SECTION 3. COUNCIL PRESIDENT**

#### **CITIZENS PARTICIPATION:**

CITIZENS ARE WELCOME TO ADDRESS THE COUNCIL ON ANY GOVERNMENTAL ITEM OF CONCERN TO THEM, WHETHER OR NOT IT IS SCHEDULED ON THE AGENDA ABOVE.

DURING THIS PORTION OF THE AGENDA, A TOTAL OF SIXTY (60) MINUTES HAS BEEN ALLOCATED FOR **ALL** PUBLIC COMMENTS TO BE PRESENTED. IF YOU WISH TO BE HEARD, COME TO THE PODIUM AND GIVE YOUR NAME AND ADDRESS TO THE CLERK FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, WILL BE LIMITED TO FIVE (5) MINUTES. LARGE GROUPS ARE URGED TO SELECT SOMEONE TO REPRESENT THEM.

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### ADJOURNMENT:

**TOTAL # OF RESOLUTIONS – 18**

**TOTAL # OF ORDINANCES – 7**

### ATTENDANCE RECORD FOR MEMBERS OF THE GOVERNING BODY AGENDA FIXING SESSION

| 2013 COUNCIL MEMBERS (5/6/2013)                | PRESENT | ABSENT | ARRIVAL TIME |
|--|---------|--------|--------------|
| RIVERS, BRIDGET                                |         |        |              |
| COUNCIL PRESIDENT                              |         |        |              |
| REID, WILLIAM CHAIR,<br>COMMITTEE-OF-THE-WHOLE |         |        |              |
| BROWN, TRACEY                                  |         |        |              |
| GREAVES, VERA                                  |         |        |              |
| MAPP, ADRIAN                                   |         |        |              |
| STORCH, CORY                                   |         |        |              |
| WILLIAMS, REBECCA                              |         |        |              |
| CLERK TO THE COUNCIL                           |         |        |              |

***THE NEXT SCHEDULED MEETING WILL TAKE PLACE ON MAY 13, 2013 AT THE MUNICIPAL COURT – COUNCIL CHAMBERS, 325 WATCHUNG AVENUE AT 8:00 P.M.***