

CITY OF PLAINFIELD

Division of Personnel



JOB OPPORTUNITY BULLETIN

Bulletin No. 2/2016

Closing Date for Applications: OPEN UNTIL FILLED

PLEASE POST

Residency Required

DIVISION OF PARKS & RECREATION

REQUIREMENTS FOR "INSTRUCTOR" POSITION:

HIGH SCHOOL DIPLOMA/GED. THOROUGH KNOWLEDGE OF PROGRAM MANAGEMENT INVOLVING THE ABILITY TO ORGANIZE, DEVELOP AND COORDINATE THE SPECIAL PROGRAMS AS INDICATED IN SUBJECT ACTIVITY. A VALID NJ DRIVER'S LICENSE REQUIRED

SEASONAL WORKERS

Hourly Rate Range: \$8.50 - \$25.00

FOR THE "SEASONAL WORKER" POSITIONS LISTED BELOW, APPLICANTS MUST HAVE SPECIAL KNOWLEDGE/SKILLS IN THE SUBJECT ACTIVITY.

INSTRUCTOR - WATER SAFETY (8)

Hourly Rate Range: \$15.00 - \$20.00
30 Hours Per Week ♦ 7 Days Per Week
Duration: 4/4/16 to 9/9/16

Requirements: Must have current WSI attached to application. CPR, AED, First Aid Certification. A valid American Red Cross Senior Lifesaving/American Red Cross Water Safety Instructor certificate and a valid CPR certificate. Knowledge of water purification methods and possess the ability to organize recreational swim programs

LIFEGUARD - POOLS (30)

Hourly Rate Range: \$8.50 - \$15.00
Up to 40 Hours Per Week ♦ 7 Days Per Week
Duration: 6/20/16 to 9/9/16

Requirements: Must have completed junior year of high school. Candidate must possess a valid American Red Cross Senior Lifesaving certificate; a valid first aid and CPR certificate, and have the ability in using good judgment in safety and first aid.

LIFEGUARD - SWIM LESSONS (5)

Hourly Rate Range: \$8.50 - \$15.00
Up to 35 Hours Per Week ♦ 7 Days Per Week
Duration: 4/4/16 to 9/9/16

Requirements: Must have completed junior year of high school. Candidate must possess a valid American Red Cross Senior Lifesaving certificate; a valid first aid and CPR certificate, and have the ability in using good judgment in safety and first aid.

POOL NIGHT WATHCMAN - (8)

Hourly Rate Range: \$10.00 - \$15.00
Up to 35 Per Week ♦ 7 Days Per Week
Duration: 5/23/16 to 9/9/16

Requirements: HS Diploma or Equivalent.

RECREATION LEADER - AQUATICS (1)

Hourly Rate Range: \$20.00 - \$25.00
Up to 35 Hours Per Week ♦ 7 Days Per Week
Duration: 6/6/16 to 12/31/16

Requirements: Bachelor's Degree required. Lifeguard Certification; Water Safety Instructor Certification; CPD License; 2yr Management experience.

SUMMER FOOD SERVICE PROGRAM COORDINATOR (1)

Hourly Rate Range: \$15.00 - \$25.00
Up to 35 Hours Per Week ♦ 5 Days Per Week
Duration: 3/07/16 to 9/30/16

Requirements: Bachelor's Degree required. CPR; First Aid; AED Certification; 2yrs Administrative Experience. 1yr experience as coordinator. Valid Driver's License.

SUMMER CAMP SUPERVISOR (2)

Hourly Rate Range: \$15.00 - \$20.00
Up to 35 Hours Per Week ♦ 5 Days Per Week
Duration: 6/20/16 to 8/19/16

Requirements: HS Diploma or Equivalent. CPR; First Aid; AED Certification. Valid Driver's License.

SUMMER FOOD PROGRAM CLERICAL (1)

Hourly Rate Range: \$15.00 - \$18.00
Up to 35 Hours Per Week ♦ 5 Days Per Week
Duration: 3/07/16 to 9/30/16

Requirements: Bachelor's Degree required. CPR, First Aid, AED Certification. 2 yrs. Administrative Experience.

SUMMER CAMP COUNSELORS (4)

Hourly Rate Range: \$8.50 - \$15.00
Up to 35 Hours Per Week ♦ 5 Days Per Week
Duration: 6/20/16 to 8/19/16

Requirements: HS Diploma or Equivalent. At Least 30 college credits. CPR, First Aid, AED Certifications. Valid Driver's License.

SUMMER FOOD PROGRAM MONITORS (6)

Hourly Rate Range: \$12.00 - \$15.00
Up to 35 Hours Per Week ♦ 5 Days Per Week
Duration: 6/20/16 to 8/19/16

Requirements: HS Diploma or Equivalent. At Least 30 college credits. CPR, First Aid, AED Certifications. Valid Driver's License.

SEASONAL WORKER - GENERAL (3)

Hourly Rate Range: \$10.00 - \$15.00
Up to 25 Hours Per Week ♦ 5 Days Per Week
Duration: 2/29/16 to 8/29/16

Requirements: HS Diploma or Equivalent.

HOOKED ON FISHING NOT DRUGS (1)

Hourly Rate Range: \$10.00 - \$15.00
Up to 10 Hours Per Week ♦ 3 Days Per Week
Duration: 3/7/16 to 9/30/16

Requirements: HS Diploma or Equivalent. Completion of Hooked on Fishing Not Drugs Training.

PARK MONITOR (15)

Hourly Rate Range: \$10.00 - \$15.00
Up to 35 Hours Per Week ♦ 5 Days Per Week
Duration: 4/11/16 to 10/31/16

Requirements: HS Diploma or Equivalent. CPR, First Aid, AED Certification.

PLEASE NOTE THE FOLLOWING:

- UNDER THE CITY OF PLAINFIELD MUNICIPAL CODE, APPLICANTS ARE REQUIRED TO BE A BONA FIDE RESIDENT OF THE CITY OF PLAINFIELD.
- ALL CANDIDATES SELECTED FOR APPOINTMENT WILL BE REQUIRED TO COMPLETE A CRIMINAL HISTORY BACKGROUND CHECK.