# CITY OF PLAINFIELD

Division of Personnel

## JOB OPPORTUNITY BULLETIN

**Bulletin No. 8/2016**

**Closing Date for Applications: OPEN UNTIL FILLED**

**PLEASE POST**

# Residency Required

## DIVISION OF PARKS & RECREATION

**REQUIREMMENTS FOR "INSTRUCTOR" POSITION:**

HIGH SCHOOL DIPLOMA/GED. THOROUGH KNOWLEDGE OF PROGRAM MANAGEMENT INVOLVING THE ABILITY TO ORGANIZE, DEVELOP AND CO-ORDINATE THE SPECIAL PROGRAMS AS INDICATED IN SUBJECT ACTIVITY. A VALID NJ DRIVER'S LICENSE REQUIRED

**INSTRUCTOR - WATER SAFETY (3)**
Hourly Rate Range: $15.00 - $20.00
12 Hours Per Week ♦ 5 Days Per Week
Duration: 10/1/16 to 3/31/17
***Requirements***: Must have current WSI attached to application. CPR, AED, First Aid Certification. A valid American Red Cross Senior Lifesaving/ American Red Cross Water Safety Instructor certificate and a valid CPR certificate. Knowledge of water purification methods and possess the ability to organize recreational swim programs

**INSTRUCTOR - CHESS**
Hourly Rate Range: $15.00
Up to 20 Hours Per Week ♦ 5 Days Per Week
Duration: 10/1/16 to 3/31/17
***Requirements***: High School Diploma or GED; Candidate must have thorough knowledge of chess; prior playing and/or coaching experience preferred

**INSTRUCTOR - DANCE**
Hourly Rate Range: $15.00
Up to 20 Hours Per Week ♦ 5 Days Per Week
Duration: 10/1/16 to 3/31/17
***Requirements***: High School Diploma or GED; experience coordinating youth programs; CPR, AED, First Aid Certification.

**INSTRUCTOR - YOGA**
Hourly Rate Range: $15.00
Up to 10 Hours Per Week ♦ 5 Days Per Week
Duration: 10/1/16 to 3/31/17
***Requirements***: High School Diploma or GED; experience coordinating youth programs; CPR, AED, First Aid Certification. Appropriate Certification required.

**INSTRUCTOR - FITNESS**
Hourly Rate Range: $15.00
Up to 10 Hours Per Week ♦ 5 Days Per Week
Duration: 10/1/16 to 3/31/17
***Requirements***: High School Diploma or GED; experience coordinating youth programs; CPR, AED, First Aid Certification. Appropriate Certification required.

**INSTRUCTOR - WRESTLING**
Hourly Rate Range: $15.00
Up to 20 Hours Per Week ♦ 6 Days Per Week
Duration: 10/1/16 to 3/31/17
***Requirements***: High School Diploma or GED; Must have thorough knowledge of wrestling fundamentals; prior playing or coaching experience preferred; CPR, AED and First Aid Certification required; Rutgers S.A.F.E.T.Y course.

**INSTRUCTOR - DOUBLE DUTCH**
Hourly Rate Range: $15.00
Up to 15 Hours Per Week ♦ 2 Days Per Week
Duration: 10/1/16 to 3/31/17
***Requirements***: High School Diploma or GED; experience coordinating youth programs; CPR, AED, First Aid Certification. Appropriate Certification required.

**INSTRUCTOR - CODING**
Hourly Rate Range: $15.00
Up to 15 Hours Per Week ♦ 5 Days Per Week
Duration: 10/1/16 to 3/31/17
***Requirements***: Bachelor's Degree; Must be familiar with base level coding software. Prior teaching experience preferred.

**SEASONAL WORKERS**

**Hourly Rate Range: $8.50 - $20.00**

FOR THE "SEASONAL WORKER" POSITIONS LISTED BELOW, APPLICANTS MUST HAVE SPECIAL KNOWLEDGE/SKILLS IN THE SUBJECT ACTIVITY.

**BASKETBALL COORDINATOR (2)**
Hourly Rate Range: $15.00 - $18.00
Up to 20 Hours Per Week ♦ 6 Days Per Week
Duration: 10/1/16 to 3/31/17
***Requirements:*** High School Diploma or GED; Candidate must have through knowledge of basketball fundamentals; prior playing and/or coaching experience preferred. Rutgers S.A.F.E.T.Y Course; First Aid, CPR and AED Certification required.

**BASKETBALL AGE LEVEL COORDINATOR (10)**
Hourly Ra te Range: $15.00
Up to 20 Hours Per Week ♦ 6 Days Per Week
Duration: 10/1/16 to 3/31/17
***Requirements:*** High School Diploma; Prior Experience coordinating youth program sports. CPR, AED and First Aid Certification required; Rutgers S.A.F.E.T.Y course.

**PARK MONITOR (2)**
Hourly Rate Range: $10.00 - $15.00
Up to 20 Hours Per Week ♦ 6 Days Per Week
Duration: 10/1/16 to 3/31/17
***Requirements:*** HS Diploma or Equivalent. CPR, First Aid, AED Certification.

**LIFEGUARD (6)**
Hourly Rate Range: $8.50 - $15.00
Up to 12 Hours Per Week ♦ 5 Days Per Week
Duration: 10/1/16 to 3/31/17
***Requirements***: Must have completed junior year of high school. Candidate must possess a valid American Red Cross Senior Lifesaving certificate; a valid first aid and CPR certificate, and have the ability in using good judgment in safety and first aid.

**PLEASE NOTE THE FOLLOWING:**

- **UNDER THE CITY OF PLAINFIELD MUNICIPAL CODE, APPLICANTS ARE REQUIRED TO BE A BONA FIDE RESIDENT OF THE CITY OF PLAINFIELD.**
- **ALL CANDIDATES SELECTED FOR APPOINTMENT WILL BE REQUIRED TO COMPLETE A CRIMINAL HISTORY BACKGROUND CHECK.**

*The City of Plainfield is an Equal Opportunity Employer*