# CITY OF PLAINFIELD

**Division of Personnel**
**515 Watchung Avenue**
**Plainfield, NJ 07060**

**PLEASE POST**
## JOB OPPORTUNITY BULLETIN
**Bulletin No. 2016/08.01**

**Closing Date for Applications: 08/08/2016**
**City of Plainfield Residency Required**

**DEPARTMENT OF Public Affairs & Safety**
**Police Division**

**CLERK 1 (2 POSITIONS)**
**FULL-TIME POSITION**
**Salary Range: $29,845- $39,993**

EDUCATION/EXPERIENCE: High School diploma or equivalent; One (1) year of office / clerical experience.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

***Application and/or Resume may be submitted to:***
***City of Plainfield, Personnel Division***
***515 Watchung Avenue, Plainfield, NJ 07060***
***or emailed to: jobs@plainfieldnj.gov***

***The City of Plainfield is an Equal Opportunity Employer***