

CITY OF PLAINFIELD



Division of Personnel
515 Watchung Avenue
Plainfield, NJ 07060

**PLEASE POST
JOB OPPORTUNITY BULLETIN
Bulletin No. 2016/05.04**

**Closing Date for Applications: 05.11.16
City of Plainfield Residency Required**

DEPARTMENT OF ADMINISTRATION & FINANCE
Municipal Court

CLERK 1
FULL-TIME POSITION
Salary Range: \$29,845 - \$39,993

EDUCATION/EXPERIENCE: High School diploma or equivalent; Court Experience preferred.

NOTE: Applicants may be required to utilize keyboard equipment to input and/or retrieve information on computer console, typewriter or other key entry device used.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

*Application and/or Resume may be submitted to:
City of Plainfield, Personnel Division
515 Watchung Avenue, Plainfield, NJ 07060
or emailed to: jobs@plainfieldnj.gov*

The City of Plainfield is an Equal Opportunity Employer